



**DeKalb Sanitary District
Board Meeting Minutes
Monday, June 15, 2015 – 5:30 PM**

The June meeting of the DeKalb Sanitary District Board of Trustees was held at the office of the District at 5:30 pm on Monday, June 15, 2015.

In attendance were Trustees Dennis J. Collins, Timothy A. Struthers and Carol B. Zar, Treasurer Steve Parker, Attorney Keith Foster, District Manager Mark Eddington P.E., Operations Manager Steve Olsen, Asst. Manager / District Engineer Mike Holland, P.E., Derek Wold, P.E. of Baxter & Woodman, Jessica Harrill of Foster Buick.

1. Call to Order

President of the Board Collins called the meeting to order at 5:30 p.m.

2. Approval of the June Agenda

Trustee Collins moved approval of the June agenda. Trustee Struthers seconded. The motion carried.

3. Approval of the May Meeting Minutes

Trustee Struthers moved approval of the May meeting minutes. Trustee Zar seconded. The motion carried.

4. Approval to transfer funds

Trustee Collins moved approval to transfer \$435,000.00 to the O&M Fund. Trustee Struthers seconded. The motion carried.

5. Approval to pay bills as presented

Trustee Struthers moved to approve payment of bills as presented. Trustee Collins seconded. The motion carried.

6. Approval to pay IEPA Loans

Trustee Zar moved to approve the IEPA loan payments for the seventh payment for Loan #1, in the amount of \$384,615.38 and for the sixth payment for Loan #2, in the amount of \$87,622.58. Trustee Collins seconded. The motion carried.

7. Public input and Communications

Paul Borek with the DCEDC presented project "Black Bear" and petitioned the board to consider adopting a resolution that would support tax abatement for Lot 12 of Park 88. Trustee Collins voiced his support for this project and the abatement as it is consistent with the Intergovernmental Agreement currently in place for such projects and official action on this matter would take place later in the meeting.

8. Treasurer's Report

Steve Parker gave the Treasurer's Report and discussed investments.

9. Resolution appointing Mark Eddington as the District's IMRF Authorized Agent

Trustee Zar made a motion to approve Resolution #2105-06-15-01, "A RESOLUTION APPOINTING MARK EDDINGTON AS THE DISTRICT'S AUTHORIZED AGENT FOR THE ILLINOIS MUNICIPAL RETIREMENT FUND." Trustee Struthers seconded. The motion carried.

10. TIF Surplus

Mark Eddington notified the Board that the District would be receiving a TIF surplus check in the amount of \$26,830 from the City of DeKalb within the next few weeks.

11. District Dashboard

Mark Eddington discussed the District's "Dashboard" providing summary information on the District's budget, units billed, revenue trends, environmental compliance and call-in hours to the Board.

12. FY 2014/15 Audit

Steve Parker discussed the annual public audit being performed by Sikich Associates. He stated that it is moving forward and should be completed late July/early August and a final presentation to the board of trustees will likely occur at the August meeting.

13. City of DeKalb Utility Billing IGA

Mark Eddington and Mike Holland gave a short recap of their meeting with Cathy Haley and the City of DeKalb staff regarding the Utility Billing IGA. He said that the District will await a proposal from the City.

14. Cell Tower Site (South Slope)

Mark Eddington continues to negotiate with SBA to potentially lease a 100' x 100' portion of the South Slope Site that would be dedicated for a monopole cellular tower.

15. Public Hearing 6 PM – FY 2015/16 Final Budget

The public hearing on the District proposed 2015-2016 Fiscal Year Budget was held at 6 p.m. Trustee Collins declared the public hearing open and asked for public input on the proposed appropriation ordinance. There was no public input. Trustee Collins moved to close the public hearing. Trustee Zar seconded, motion carried. Trustee Collins closed the hearing.

16. Review and Approval of Ordinance #559 – FY 2015/16 Appropriation Ordinance

Trustee Zar moved and Trustee Struthers seconded approval of Ordinance #559, "AN ORDINANCE MAKING APPROPRIATION FOR CORPORATE PURPOSES OF THE DEKALB SANITARY DISTRICT FOR THE FISCAL YEAR OF SAID DISTRICT, FROM MAY 1, 2015 TO APRIL 30, 2016, INCLUSIVE." Motion carried.

17. Review and Approval of Ordinance #560 – FY 2015/16 Prevailing Wage Ordinance

Trustee Collins moved and Trustee Zar seconded Ordinance #560, "AN ORDINANCE

ASCERTAINING THE PREVAILING WAGES FOR PUBLIC WORKS.” The motion carried.

18. Resolution Supporting Property Tax Abatement for Lot 12 in Park 88 – 3M

Trustee Collins moved to approve Resolution 2015-06-15-02, “RESOLUTION REGARDING PROJECT BLACK BEAR PROPERTY TAX ABATEMENT REQUEST”. Trustee Struthers seconded. The motion carried.

19. District Website

The District’s website is in the process of being updated and should be completed by the end of July.

20. Operator’s Report - No report.

21. Catastrophic Water Loss Relief Requests

Trustee Collins moved to approve the following Catastrophic Loss requests, which were approved by the City of DeKalb as meeting the policy criteria:

- Star Apartments, 1043 Aspen, Unit #4, \$652.80, due to a running toilet.
- Kenneth Hart, 3384 Basswood, \$244.80, due to the sump pump.

22. Annexations/Pre-annexations - None this month.

23. Plan Review

a. Sawyers Auto Demo

Mike Holland stated that requests for a schedule as to when the sewer repair work associated with the Sawyer Auto demolition site have gone unanswered and that it appears the owners do not have an intention to complete the sewer work they had previously agreed to. Therefore the District will again be proceeding with Violation Notice proceedings and associated fines.

b. Christ Community Church (Irongate)

Mike Holland stated that plans have been submitted for the proposed church on Dresser Road, just east of DeKalb High School and that the only real comments the District has at this time is a request for comparable water billing data to determine the Connection Fee.

24. Engineer's Report

a. Office and Control Building Lighting Improvements

Mike Holland stated that an Energy Audit that was performed last year recommended lighting improvements to improve energy use. The estimated upgrade cost is \$3,400, however utilizing an Illinois Clean Energy Community Foundation grant in the amount of \$1,413 provides an estimated payback of 2.5 years.

b. Dodge Addition I/I Reduction Pilot

Mike Holland stated that flow monitoring will continue in this basin but that the private sump

and lateral inspections will likely be delayed until after RedZone televising and the Sycamore Road services are addressed. This may be a project that Staff decides to hire a consultant to provide services due to limited staff availability coupled with the orientation of a new Collection System Foreman.

c. Food Waste/Grease Receiving

Mike Holland stated that the electrical and control work is complete and the new mixer for the TWAS/Grease Storage Tank is operational. Staff intends on working with a local grease hauler to perform some trial runs to ensure the District's receiving process is established before we inform local haulers that they can dump at the plant.

d. Phase 1B Biological Improvements

Mike Holland stated that soil borings have been completed and that B&W has completed the site survey, provided preliminary layout drawings and begun modeling. Derek Wold stated that the project preliminary design report and cost estimate will be submitted in August. Mark Eddington stated that the staff and Derek Wold will be meeting with the IEPA to discuss permit changes specific to the District.

e. Headworks Rehab

Mike Holland stated that a purchase order in the amount of \$140,726 has been issued to Vulcan Industries for the rehabilitation of the bar screens. Staff will be soliciting proposals from contractors for the installation services over the next 2 months.

25. Projects

a. Meadow Trails LS Improvements

Mike Holland stated that he contacted 4 area landscapers to provide proposals for the site landscaping at Meadow Trails Lift Station. Two responded but only Buhr's Landscaping provided a proposal in the requested time frame. Therefore Buhr's Landscaping has been authorized to provide site landscaping work for the amount of \$2,690 and work is expected to be completed within the next 2 weeks.

b. Biodisc Building Structural Rehabilitation

Mike Holland stated Irving Construction has completed the additional work on the Biodisc Structural Rehabilitation and staff is requesting approval of final payment in the amount of \$11,046.00. Trustee Zar moved approval of final payment of \$11,046.00 to Irving Construction. Trustee Struthers seconded the motion. The motion carried.

c. Centrifuge Feed Grinder

Mike Holland stated the grinder and associated piping has been installed for the Centrifuge Feed Grinder project. All that remains is electrical and controls work.

d. Security Cameras

Mark Eddington stated that the Security Cameras work has been tabled for the time being

while addressing other administrative items.

e. **Sycamore Road Service Reconnections**

Mike Holland stated that it is still staff's intention to pursue pipe bursting to replace the sewer. Staffing issues has caused some delay in the field investigations necessary to locate the service for reconnection but that this work should hopefully be commencing this work with the new Collection System Foreman.

26. New Business – No New Business was discussed.

27. Executive Session

Trustee Collins moved to go into Executive Session to address property acquisition and personnel. Trustee Struthers seconded. The motion carried. The Board went into Executive Session.


Trustee Collins moved to return from Executive Session at 7:11 pm. Trustee Zar seconded. The motion carried.

28. Property Acquisition – No action taken.

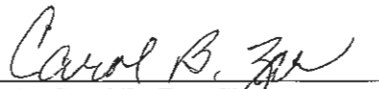
29. Personnel – No action taken.

30. Adjournment

Trustee Struthers moved to adjourn the meeting. Trustee Zar seconded. The motion carried. Meeting adjourned at 7:11 pm.



Dr. Dennis J. Collins, President



Ms. Carol B. Zar, Clerk

CERTIFICATION

I, Carol B. Zar, the clerk of the DeKalb Sanitary District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, DeKalb Sanitary District, at a meeting duly convened and held on the 15th day of July, 2015.

SEAL



Carol B Zar
Carol B. Zar, CLERK